

**APPLICATION FORM**  
**FOR**  
**REMUNERATION OF BOOK PUBLICATION**



**(AFFILIATION WITH SMIU ONLY)**

*(To be filled by the Faculty Member/Researcher)*

PERSONAL DETAILS	
Name	
Designation	
Highest Academic Qualification	
Year of Qualification	
Name of highest degree awarding institution	
Department	
Campus/Institute	
Phone/Cell	
Email	

**BOOK PUBLICATION DETAILS:**

<b>Title of book:</b> _____
<b>Name, order, affiliation(s), and contribution(s) of co-author(s)/corresponding author(s) (If any):</b> _____ _____ _____ _____
<b>Type of publisher:</b> <input type="checkbox"/> International publisher <input type="checkbox"/> National publisher
<b>Name of publisher:</b> _____

<b>Place of publication:</b> _____
<b>Date of publication:</b> _____
<b>Edition (if any):</b> _____ <b>No. of pages:</b> _____
<b>ISBN Number :</b> _____ (Print/Electronic)
<b>URL :</b> _____ (If Book or its contents are online available)
<b>Price (in foreign currency):</b> _____ <b>Price in PKR.</b> _____

***Instructions for author:***

- (i) Each book submitted for cash award will first be sent to the HEC for verification/evaluation of equivalence to journal articles on the enclosed prescribed HEC proforma.
- (ii) As part of the equivalence evaluation, HEC requires five hard copies of the published book as mentioned in the enclosed HEC proforma. Author may either provide five original copies of the book in case of local publisher or else provide one original and four photocopies of the book, if the book has been published by an International Publisher.
- (iii) Faculty member/author must enlist the contributions of author(s) like Authors A,B and C,D: wrote the book, Author C,D: collected data and performed analysis, All authors: Examined and approved the book.
- (iv) The applicant must attach an updated CV.

**Undertaking:** I hereby certify that the above statements are true and correct to the best of my knowledge. I understand that a false statement may disqualify me for benefits.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Section-II**

*(To be filled by the Head of Department)*

**ENDORSEMENT BY THE HEAD OF DEPARTMENT**

Mr./Ms. \_\_\_\_\_ is a

Name: \_\_\_\_\_

permanent faculty member/regular student of \_\_\_\_\_ department

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Comments (if any): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Section – III-A</b> <i>(To be checked/filled by the Directorate of Quality Assurance, SMIU)</i>			
S. No.	Contents to be checked by ORIC	Yes	No
1	Is the book publisher a renowned National/International publisher? E.g. the publisher name is listed in the Book Citation Index by Thomson Reuters. This can be easily verified from the master list of publishers given here: <a href="http://wokinfo.com/products_tools/multidisciplinary/bookcitationindex/">http://wokinfo.com/products_tools/multidisciplinary/bookcitationindex/</a>	<input type="checkbox"/>	<input type="checkbox"/>
2	It has been verified that the publisher is not one of the well-known author-mills or “Print on Demand” publisher with major focus on self-publication? Examples can be reviewed at: <a href="http://en.wikipedia.org/wiki/Author_mill#Examples">http://en.wikipedia.org/wiki/Author_mill#Examples</a>	<input type="checkbox"/>	<input type="checkbox"/>
3	Is the book listed on the official website of the publisher?	<input type="checkbox"/>	<input type="checkbox"/>
4	Have all required sections of the application form and associated material been duly filled/attached?	<input type="checkbox"/>	<input type="checkbox"/>
5	Is the author’s affiliation clearly mentioned in the book as “SMI University”? <i>(dual affiliation is also acceptable)</i>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Section – III-B</b> <b>RECOMMENDATION(S) BY THE HEAD OF QUALITY ASSURANCE</b>	
<input type="checkbox"/> <b>Recommended</b> <input type="checkbox"/> <b>Not Recommended</b> <input type="checkbox"/> <b>Resubmit the case in view of the following comment(s)</b> <b>Recommendation(s)/Comment(s):</b> _____ _____ _____ _____	<b>Name:</b> _____  <b>Signature:</b> _____  <b>Date:</b> _____

**Section – IV-A**

**COMMENTS ON BOOK BY HEC** (Please also enclose the email/official letter from HEC):  
(To be filled by the Directorate of ORIC)

	<b>Name:</b> _____
	<b>Signature:</b> _____
	<b>Date:</b> _____

**Section-IV - B**

(To be filled by the Director ORIC)

**RECOMMENDATION(S) BY THE DIRECTOR ORIC**

<input type="checkbox"/> <b>Recommended</b> <input type="checkbox"/> <b>Not Recommended</b>	<b>Name:</b> _____	
<input type="checkbox"/> <b>Resubmit the case in view of the following comment(s)</b>		<b>Signature:</b> _____
<b>Recommendation(s)/Comment(s):</b> _____		
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**ANNEXURE-A**  
**PROFORMA FOR ORIGIN OF RESEARCH**

Please use this proforma as an annexure to the filled application:

The Research Paper/Book in Question is an outcome of the following:			
S. No.	Please tick appropriate box	Yes	No
1	Sponsored/funded research project	<input type="checkbox"/>	<input type="checkbox"/>
2	R&D work performed prior joining SMI University	<input type="checkbox"/>	<input type="checkbox"/>
3	International/ National joint research project	<input type="checkbox"/>	<input type="checkbox"/>
4	My own independent research work	<input type="checkbox"/>	<input type="checkbox"/>
5	Collaborative research work with other co-author(s)?	<input type="checkbox"/>	<input type="checkbox"/>
6	Any other ( <i>please specify</i> ): _____ _____ _____ _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>

Prepared by:

Office of Research, Innovation and Commercialization