



**SINDH
MADRESSATUL ISLAM
UNIVERSITY KARACHI**
CHARTERED BY GOVERNMENT OF SINDH, RECOGNIZED BY HEC.

Dated: _____

Aiwan-e-Tijarat Road, Karachi

TENDER - 2014

Tender document of

**SUPPLY & FIXING OF FURNITURE AT TALPUR
HOUSE BUILDING OF SMI UNIVERSITY**

.....

PLANNING &

DEVELOPMENT

DEPARTMENT

ENGINEERING & SERVICES

SINDH MADRESSATUL ISLAM
UNIVERSITY

Aiwan-e-Tijarat Road, Shakra-e-
Liaquat, Karachi-74000, Pakistan

Tel : 021-99217501-02-03

Fax : 021-99217504

FORM OF BID

(LETTER OF OFFER)

Bid Reference No. _____

(Name of Works)

To: _____

Gentlemen,

1. Having examined the Bidding Documents including Bidding Data, terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. _____ for the execution of the above-named Works, we, the undersigned, being a company doing business under the name of and address _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs _____ (Rupees _____) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of _____ drawn in your favour or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.

4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of _____ days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this _____ day of _____, 20

Signature _____

in the capacity of _____ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Address _____

Witness:

(Signature) _____

Name: _____

Address: _____



The standard forms of bidding documents

TERMS AND CONDITIONS FOR THE ELIGIBILITY

SUPPLY & FIXING OF FURNITURE AT TALPUR HOUSE AT SMIU

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 Documentary evidence of works executed/work in-progress and certificate of satisfactory completion of works in Govt. Department or any organization.
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificates), Sindh Board of Revenue and copy of CNIC of the contractor.
- 5 Affidavit to the effect that contractor is not black listed.
- 6 The Contractor/Supply should be made in the shortest possible time as per requirement of the University.
- 7 An agreement shall be made on stamp paper between the contractor/supplier and **Sindh Madressatul Islam (SMI) University, Karachi** prior to placing supply / work order.
- 8 Advance payment will not be allowed.
- 9 Payment shall be made by crossed cheque upon submission of bill in duplicate and on verification of the quality & satisfactory report of the **Architect/ Executive Engineer**, concerned / Purchase & Procurement Committee expert representative of the purchase & Procurement Committee and on completion of all formalities.
- 10 The Supplier / Contractor must made a agreement on the Rs.500 stamp paper to execute the work within due date with terms and condition as provided in the agreement draft.

- 11 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 12 The University may reject any or all bids subject to the relevant provisions in **SPPRA Rules 2010**.
- 13 **10% Performance Security** will be submitted by the Contractor/supplier at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from bill for payment. The amount will be released after 06 months (Defect liability period), on the issuance of defect liability certificate by Engineering and department or the concerned department.
- 14 All those contractors/firm are eligible to apply who has prior work experience of related nature of job and he has facility of workshop which is frequently visited by Architect Engineer of the university.
- 15 The earnest money at the rate of **2%** in the shape of Pay order/demand draft in the favor of **Sindh Madressatul Islam University** from any scheduled bank should be attached with the tenders. In case earnest money not accompanied with tender will be not entertained.
- 16 Bids must be offered on the prescribed tender form issued by **Director Finance Office Sindh Madressatul Islam University Karachi**.
- 17 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule.
- 18 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate.
- 19 No compensation shall be allowed for any delay in execution of the work.
- 20 All work executed under the control & shall be executed under the directions of **Architect of Sindh Madressatul Islam University Karachi**.
- 21 Supplier/Contractor is responsible to pay the **GST** as levied in accordance with the government General Sales.
- 22 Income tax will be deducted at the source.
- 23 Site visit observe timing from 02:00 pm to 04:00 pm.
- 24 The tender awarded party shall ensure to submit the original invoice and delivery challan in favor of the Sindh Madressatul Islam University at the time of supply of materials.

- 25 The tender lowest quote shall be informed accordingly in written and the party shall also be asked to supply/the material in the specified time period which shall be mentioned in the letter or otherwise if the party fail to complete the any clause of term & condition the tender shall be rejected and the second lowest quote shall awarded said tender.
- 26 The tender awarded party shall also observed the instruction mention in the tender documents and supply the material genuine, original made of country, under standard/sub-standard material shall not be accepted at any cost.
- 27 Material quality taste be taken from the independent party, and expenditure be borne by the supplier.

Executive Engineer (Civil)
SMIU, Karachi



**SINDH
MADRESSATUL ISLAM
UNIVERSITY KARACHI**
CHARTERED BY GOVERNMENT OF SINDH, RECOGNIZED BY HEC.

SMIU/E&S/2014/TENDER

21st May, 2014

TENDER DOCUMENTS

Sealed tenders will be opened on 5th June 2014:

SUPPLY & FIXING OF FURNITURE AT TALPUR HOUSE BUILDING OF SMIU.

As per details contained in the Separate Tender Documents for job

1. Sealed Tenders are to be submitted in duplicate by reputed firms/contractors registered with P.E.C, Licence, and Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender document.
2. The tender documents can be obtained from the office of the **Director Finance Office Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 1000/=** in the form of Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** from the office of the Director finance office by submitting an application on company's letterhead along with tender fee and complete profile of firm from 21st May 2014 to 5th June 2014.
3. The tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **Director office SMIU, Karachi, on or before 05/06/ 2014 up to 13:00 hours, which shall be opened on the same day at 14:00 Hours in presence of the bidders who may wish to be presented.** In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The University reserves the rights to accept or reject any or all tenders, divided business amongst more than one bidder and extend the opening date assigning reason thereof will communicate the ground for rejection of bid/bids/tender on written request of bidder who submitted bid as per **PPRA / SPPRA Rules 2010.**
5. Tender be purchased and submitted as per specification mentioned in the Tender Documents

Executive Engineer (Civil)

SMIU Karachi



ALMA-MATER OF QUAID-E-AZAM MOHAMMAD ALI JINNAH
SINDH MADRESSATUL ISLAM UNIVERSITY

SINDH MADRESSATUL ISLAM (SMI) UNIVERSITY
Aiwan-e-Tijarat Road, Karachi

Tender document of

**SUPPLY & FIXING OF FURNITURE
AT TALPUR HOUSE BUILDING OF
SMIU**

PLANNING &
DEVELOPMENT
DEPARTMENT

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ARCHITECTURE & ENGINEERING
DEPARTMENT *SINDH MADRESSATUL
ISLAM UNIVERSITY*

Aiwan-e-Tijarat Road, Shakra-e-
Liaquat, Karachi-74000, Pakistan

Tel : 021-99217501-02-03

Fax : 021-99217504

BILL OF QUANTITIES

Sr. No	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	CLASSROOM FURNITURE:				
1	CLASS ROOM BENCH Size: 7'-4" LENGTH W = 1'-5" HEIGHT 2'-6" desk are made of 17 mm thick MDF (Al Noor or equivalent) laminated with beach wood edge liping on all sides. Understructure made of M.S powder coated pipe as mention in drawings with 17mm thick MDF laminated board courtesy panel completed as per design. I. Class Room Table 4 Seaters (Size: 7'-4" LENGTH W = 1'-5" HEIGHT 2'-6")	72	Nos		
	II. Class Room Table 2 Seaters (size: 3'-8" length w = 1'-5" height 2'-6")	140	Nos		
2	CLASS ROOM CHAIR FIXED ARMSLESS Providing & fixing of chairs with floor with metal base strip screwed and nail properly with complete specification as mention in drawing and details. Sample will be approved before the final product	570	Set		
3	WHITE BOARDS Board size 4' X 8', overall structure is made of MDF laminated with white colored HIGH GLOSS FORMICA pressed on one sides, thickness of the board enhanced by laminating an additional layer of 16mm laminated board on the back, edges covered with approx 29mm imported PVC edging. PROVISION OF MARKER STAND AND DUSTER TRAY	20	Nos		
4	ROSTRUM Structure made of MDF Laminated Board having thickness of 17mm used for overall structure. Top thickness enhanced by laminating an additional packing strip underneath the top having thickness of 29mm in total. Exposed edges covered beach wood liping as mention in drawing having beech grain lines. Size: H=4'-6" x W=2'-8" from Front, Depth=1'-6"	16	Nos		
5	FULL HIGHT PARTITION Providing & fixing of MDF laminated partition with partal wooden frame with both sides 3/4" thick MDF Laminated sheet,paneling with 1/4" thick grooves with polish finish as per direction by architect incharge with beach wood beadings to have natural color polish.	2080	Sft		

6	COMPUTER LAB TABLE: Table size as mention in darwings made of 3/4"th+1/2"th laminated imported Malaysian made MDF board oak color top with 1/4"th solid wood lipping supported by 3/4"+3/4" thick legs made of 1-1/2"x3" M.S pipe powder coated, with 1/2"th laminated board sliding key board tray with courtesy panel made of 3/4"th MDF laminated board on front and sides complete as per design.	05	Nos		
	I. 7'-6" X 2' (3 Seaters) II. 5' X 2' (2 Seaters)	07	Nos		
7	COMPUTER LAB CHAIRS: Providing & fixing of chairs approved with revolving mecahnaism complete low back as mention in drawing and details. Sample will be approved before the final product	29	Nos		
8	SEMINAR ROOM TABLE Providing & making of seminar room table size 8'-0" x 4'-0" as mention in drawing and detail	02	Nos		
9	SEMINAR ROOM CHAIR Providing & making arms chair with cushioning of master foam or equivalent as mention in drawing and detail	20	Nos		
FACULTY OFFICE					
10	OFFICE CUBICLES Provide & install in position Fixed having 2ft base of wodeen, Glazing,tempered consisting of natural anodized wooden finish frame, 6mm thick clear glass (of approved brand equivalent) with silicon sealant, rubber gasket including approved quality frosted film as per design, with all hardwares, wastage, including Frameless Glass Door with top and bottom natural anodized wooden framing, 3" x 1½" x 2mm sections of approved sample including 1/2" thick clear tempered glass made in imported or approved equivalent, floor & top heavy duty pivot hinges, locking arrangement, S.S. handles on both sides, PVC gasket seal, sealant, etc., complete and as per drawing & instruction of the Architect.	834	Sft		
11	BACK UNIT Providing and making of cabinets using 17mm thick & 18 inch deep of approved/proposed/laminated MDF (Al Noor or equivalent) with solid wood beach lipping on all exposed edges/visible surfaces, commercial ply on back side finally applying combination of different shade polish to all wooden surface, completed in all respect per design with drawers & shutters, lockable, with all hardware like hinges, tower bolt, magnetic catcher, polishing, hinges, ball catchers, tower bolts,	544	Sft		

	handles/knobs, multipurpose locks, sliding channel, etc. complete as per design and of approved quality. The cabinet should be raised 75/100mm above ground. as per drawing and as directed by architect. Sample of all the item will be approved before the final product				
STAFF /FACULTY & GCR ROOM					
12	SOFA SET Inner STRUCTURE IS MADE OF PARTIAL WOOD. SEAT & BACK UPHOLSTERED WITH BEST QUALITY FOAM (Master/Dura) Dark Brown LEATHRITE. Wooden feet in dark Walnut polish finish, complete as per drawing. Sample of all the item will be approved before the final product. I. Three seater sofa set	05	No		
13	CENTRE TABLES Size 3'-6" X 2'-0"	07	No		
	SIDE TABLE 18"X18"	02	No		
14	WAITING CHAIRS FOR GCR& FCR 3 seaters as mention in drawing and detail	8	No		
15	PANTRY complete pantry with all accessories including plumbing works Pantry cabinets making and fixing using 3/4" thick best quality laminated MDF (Al-Noor or Equivalent) with 3/4" thick beach wood liping including drawers and shutters complete with best quality approved hardware, hinges, handles, imported channels and locks etc as per drawing and as directed by the architect. I. Wooden base cabinet 24" deep II. Stainless steel Stove with two burner with best quality III. Basin single bowl (Stainless steel) IV. Exhaust fan 24" dia V. Marble counter 3/4" thick china verona (or equivalent)complete as per instruction of architect	01	L.S		
16	MAIN ENTRANCE DOOR Providing & fixing wooden door as per design & site made up solid deodar wood with lacquer polish. Inside frames with fixing of frosted glass 5mm, with lock handles, hinges, stopper , tower bolt, door closures etc. complete of approved quality . All exposed wooden members to be finished in Lacquer polish, in approved shade and pattern to be match with existing doors or as per instruction. (For main building entrances).	03	Nos		

17	JUNAGARH HALL WALL PANELLING Providing & fixing of required size half inch thick MDF Laminated board with 1/8" thick oak wood ply including 3"x1.5" partal wooden frame with solignum treated, with solid beach wood gola applied approved polish finish as shown in drawing, complete with approved hardware, glue, nails as per detail and drawing and as directed by the Architect/Engineer	950	Sft		
18	Supply and fixation of Tree benches as mention in drawing sample approved by architect & site incharge	Nos	10		
19	Supply and fixation of umbrella tables & chair set as mention in drawing sample approved by architect & site incharge	Nos	10		
20	Providing and laying with sweet soil including urea cemented pot as per drawing with enamel paint Golden ficus 5ft height Black ficus 5ft height Kangi palm 5ft height Bottle palm 5ft height Alastonia tree 5ft height Bottle bush Gul Mohar tree	Nos Nos Nos Nos Nos Nos Nos	20 20 04 04 12 02 06		
GRAND TOTAL					

(Rupees)

Tender opened by:

Chairman Tender Committee
Sindh Madressatul Islam University Karachi

Signature of Contractor with seal _____

Name (Contact Person): _____

Address: _____

Ph: _____ Cell: _____

Dated: _____