



**SINDH  
MADRESSATUL ISLAM  
UNIVERSITY KARACHI**  
CHARTERED BY GOVERNMENT OF SINDH, RECOGNIZED BY HEC.

Aiwan-e-Tijarat Road, Karachi

**TENDER SEPTEMBER- 2014**

**B.O.Q**

**MISCELLANEOUS WORK AT TALPOUR HOUSE  
OF SMI UNIVERSITY**

**PLANNING &  
DEVELOPMENT  
DEPARTMENT**

.....

**ENGINEERING & ARCHITECTURE**  
*SINDH MADRESSATUL ISLAM  
UNIVERSITY*

Aiwan-e-Tijarat Road, Shahra-e-  
Liaquat, Karachi-74000, Pakistan

Tel : 021-99217501-02-03

Fax : 021-99217504

# BILL OF QUANTITIES (B.O.Q)

S. #	Description	Qty.	Unit	Rate	Amount
1.	Enamel Paint 3 coats on border walls of ICI/Berger or approved equivalent	26,625	SFT		
2	Removal of existing door shutters, cutting and making provision for plain glass, including fixing of necessary hardware.	42	NOS		
3	Providing & fixing necessary hardware including L-drop, tower bolts, handles & hinges of approved quality.	42	NOS		
4	Providing of Plain Glass in door shutters.	635	SFT		
5	Enamel paint ICI/Berger or approved equivalent to existing wooden doors	42	NOS		
6	Repairing of existing windows/ventilators, including fixing of colored glass, incl. necessary hardware	1794	SFT		
7	<u>Fixing of colored glass in door arches</u>	300	SFT		
8	Closing of Windows/doors using 3/4' thick water proof ply. Peral wooden frame, and painting distemper 3 coats of ICI/Berger or equivalent (approved)	200	SFT		
<b>Grand total</b>					

**Total Cost of the Items & works.....Rs.\_\_\_\_\_**

**(Rupees in words.....)**

## CONTRACTOR/SUPPLIER SIGNATURE AND SEAL

Full Name (Contact Person): \_\_\_\_\_

Business Address: \_\_\_\_\_

Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell # : \_\_\_\_\_ Dated: \_\_\_\_\_



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Aiwan-e-Tijarat Road, Karachi

**TENDER-SETEMBER- 2014**

**Tender document**

**for**

**MISCELLANEOUS WORK AT TALPOUR HOUSE  
OF SMI UNIVERSITY**

**PLANNING & DEVELOPMENT  
& SERVICES DEPARTMENT**

.....

**ENGINEERING & SERVICES DEPARTMENT**

*SINDH MADRESSATUL ISLAM UNIVERSITY*

Aiwan-e-Tijarat Road, Shahr-e-Liaquat,  
Karachi-74000, Pakistan

Tel : 021-99217501-02-03

Fax : 021-99217504

## FORM OF BID

(LETTER OF OFFER)

Bid Reference No. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Name of Works)

To: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Gentlemen,

1. Having examined the Bidding Documents including Bidding Data, terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Works, we, the undersigned, being a company doing business under the name of and address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of \_\_\_\_\_ drawn in your favour or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of **90-days** from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of  
\_\_\_\_\_

(Name of Bidder in Block Capitals)

(Seal)

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Aiwan-e-Tijarat Road, Karachi

**The standard forms of bidding documents**

**TERMS AND CONDITIONS FOR THE ELIGIBILITY**

**Miscellaneous work at Talpur House of SMIU**

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 Documentary evidence of works executed/work in-progress and certificate of satisfactory completion of works in Govt. Department or any organization
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificates), Sindh Board of Revenue and copy of CNIC of the contractor
- 5 Affidavit to the effect that contractor is not black listed.
- 6 The Contractor/Supply should be made in the shortest possible time as per requirement of the University.
- 7 An agreement shall be made on stamp paper between the contractor/supplier and **Sindh Madressatul Islam (SMI) University, Karachi** prior to placing supply / work order.
- 8 Advance payment will not be allowed.
- 9 Payment shall be made by crossed cheque upon submission of bill in duplicate and on verification of the quality & satisfactory report of the **Architect's & Executive Engineer**, concerned / Purchase & Procurement Committee expert representative of the purchase & Procurement Committee and on completion of all formalities.
- 10 The Contractor shall be bound to rectify the defect of the civil work **upto 06 months** from the date of payment of final bill failing which the earnest money shall become liable to be forfeited.
- 11 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 12 The University may reject any or all bids subject to the relevant provisions in **SPPRA Rules 2010**.

- 13 **10% Performance Security** will be submitted by the Contractor/supplier at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from bill for payment. The amount will be released after 06 months (Defect liability period), on the issuance of defect liability certificate by **Engineering and Architecture departments** or the concerned department.
- 14 All those contractors/firm are eligible to apply who has prior work experience of related nature of job
- 16 The earnest money at the rate of **2%** in the shape of Pay order/demand draft in the favour of **Sindh Madressatul Islam University** from any scheduled bank should be attached with the tenders. In case earnest money not accompanied with tender will be not entertained.
- 17 Bids must be offered on the prescribed tender form issued by **Executive Engineer (Civil) Sindh Madressatul Islam University Karachi**.
- 18 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule
- 19 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate
- 20 No compensation shall be allowed for any delay in execution of the work.
- 21 All work executed under the control & shall be executed under the directions of **Architect's & Executive Engineer of Sindh Madressatul Islam University Karachi**
- 22 Supplier/Contractor is responsible to pay the **GST** as levied in accordance with the government General Sales
- 23 Income tax will be deducted at the source.
- 24 Site visit timing observe from 10:00 am to 4:00 pm

**Executive Engineer (Civil)**  
SMIU, Karachi



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SMIU/E&S/2014/TENDER

Karachi 4<sup>th</sup> September 2014

**TENDER DOCUMENTS**

**Miscellaneous work at Talpur House of SMIU**

**As per details contained in the Separate Tender Documents for job**

1. Sealed Tenders are to be submitted in duplicate by reputed firms/contractors registered with P.E.C, Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender document.
2. The tender documents can be obtained from the office of the **Directorate of Finance Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 1000/=** in cash or in the form of Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** from the office of the Executive Engineer civil by submitting an application on company's letterhead along with tender fee and complete profile of firm **from 04<sup>th</sup> September 2014 to 18<sup>th</sup> September 2014.**
3. The filled sealed tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **office SMIU, Karachi, on 19<sup>th</sup> September, 2014 upto 1400 hours, which shall be opened on the same day at 15:00 Hours in presence of the bidders who may wish to be presented.** In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The University reserves the rights to accept or reject any or all tenders, divided business amongst more than one bidder and extend the opening date assigning reason thereof will communicate the ground for rejection of bid/bids/tender on written request of bidder who submitted bid as per **PPRA / SPPRA Rules 2010.**
5. Tender be purchased and submitted as per specification mentioned in the Tender Documents.

**Executive Engineer (Civil)**

SMIU Karachi