

# SINDH MADRESSATUL ISLAM (SMI) UNIVERSITY



**TENDER-2015**

## TENDER DOCUMENTS FOR PROCUREMENT OF SPORTS ITEMS, MATERIAL AT SMI UNIVERSITY

ISSUED TO: \_\_\_\_\_

ISSUED DATE: \_\_\_\_\_

Name of Department	PLANNING & DEVELOPMENT
Name of procuring agency	SINDH MADREESATUL ISLAM UNIVERSITY Aiwan-e-Tijarat Road, Shakra-e-Liaquat, Karachi- 74000, Pakistan Tel : 021-99217501-02-03 Fax : 021-99217504 Website: <a href="http://www.smiu.edu.pk">www.smiu.edu.pk</a>

## The standard forms of bidding documents

### TERMS AND CONDITIONS FOR THE ELIGIBILITY

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 The items must be brand new and covered by normal warranty/ guaranty of the original manufacturer
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificates) and copy of CNIC of the contractor along with registration with SRB (Sindh Revenue Board).
- 5 Affidavit to the effect that contractor is not black listed.
- 6 The Contractor/Supply should be made in the shortest possible time as per requirement of the University.
- 7 An agreement shall be made on stamp paper between the contractor/supplier and ***Sindh Madressatul Islam (SMI) University, Karachi*** prior to placing supply / work order.
- 8 Advance payment will not be allowed.
- 9 Payment shall be made by crossed cheque upon submission of bill in duplicate and on verification of the equipment by the **Sports Officer**, concerned / Purchase & Procurement Committee expert representative of the purchase & Procurement Committee and on completion of all formalities.
- 10 Bidder may quote for whole or part of the item's works mentioned in the tender, subject to the approval of the University authorities.
- 11 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 12 The University may reject any or all bids subject to the relevant provisions in ***SPPRA Rules 2010***.
- 13 **10% Performance Security** will be submitted by the Contractor/supplier at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from bill for payment. The amount will be released after 06 months(Defect liability period),on the issuance

- of defect liability certificate by Sports Officer or the concerned department.
- 14 All those contractors/firm are eligible to apply who has prior work experience of related nature of job
  - 16 The earnest money at the rate of **2%** in the shape of Pay order/demand draft in the favour of **Sindh Madressatul Islam University** from any scheduled bank should be attached with the tenders. In case earnest money not accompanied with tender will be not entertained.
  - 17 Bids must be offered on the prescribed tender form issued by **Executive Engineer Sindh Madressatul Islam University Karachi.**
  - 18 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule
  - 19 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate
  - 20 No compensation shall be allowed for any delay in execution of the work.
  - 21 All equipment/items supplied under the control & shall be executed under the directions of **Sports Officer, the under signee and authorized officers of Sindh Madressatul Islam University Karachi.**
  - 22 Supplier/Contractor is responsible to pay the **GST** as levied in accordance with the government General Sales
  - 23 Income tax will be deducted at the source.
  - 24 Contractors/bidders should bring sample of all sports items at the time of bid opening.

Executive Engineer

9<sup>th</sup> October, 2015

**TENDER DOCUMENTS**

Sealed tenders will be opened on 27<sup>th</sup> October, 2015 at 3:00pm:

**TENDER DOCUMENTS FOR PROCUREMENT OF SPORTS ITEMS, MATERIAL AT SMI UNIVERSITY**

**As per details contained in the Separate Tender Documents for job**

1. Sealed Tenders are to be submitted in duplicate by reputed firms/contractors registered with Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender document.
2. The tender documents can be obtained from the office of the **Directorate of Planning & Development Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 500/=** in the form of Cash or Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** from the office of the Executive Engineer civil by submitting an application on company's letterhead along with tender fee and complete profile of firm from **9<sup>th</sup> October 2015 to 26<sup>th</sup> October 2015**.
3. The tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **office SMIU, Karachi, on 27/10/ 2015 up to 2:00 pm, which shall be opened on the same day at 3:00 PM in presence of the bidders who may wish to be presented**. In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The University reserves the rights to accept or reject any or all tenders, divided business amongst more than one bidder and extend the opening date assigning reason thereof will communicate the ground for rejection of bid/bids/tender on written request of bidder who submitted bid as per **PPRA / SPPRA Rules 2010**.
5. Tender be purchased and submitted as per specification mentioned in the Tender Documents.

**Ali Gohar Iarik**  
**Executive Engineer**

FORM OF BID

(LETTER OF OFFER)

Bid Reference No.

(Name of Works)

To:

The Executive Engineer  
SMI University  
Karachi

Gentlemen,

1. Having examined the Bidding Documents including Bidding Data, terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Works, we, the undersigned, being a company doing business under address the name of and \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of \_\_\_\_\_ drawn in favor of sindh madressatul islam university and valid for a period of (90) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of 90 days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the

- expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
  7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
  8. We understand that you are not bound to accept the lowest or any bid you may receive.
  9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 15

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

\_\_\_\_\_

(Name of Bidder in Block Capitals)

(Seal)

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

S#	NAME OF ITEMS	QUANTITY	RATE	AMOUNT
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**Bill of Quantities**

01	<b>Cricket Hard Ball Bat</b> Best Quality of English Willow and Thick Blade <b>Brand: CA Sports</b> <b>Product Code: PWR</b>	06 Nos		
02	<b>Hard Balls (Red &amp; White)</b> Leather 6 Cork Layers & Wool Bonding, PVC Water Hand Stitched <b>Brand: CA Sports</b> <b>Product Code: Attack</b>	05 Dozen		
03	<b>Arm/Elbow Guard</b> Made of Fabric and Foam Elastic Velcro Strapping <b>Brand: CA Sports</b> <b>Product Code: ARM-G</b>	06 Pairs		
04	<b>Chest Guard</b> Extra Protection Super Light Weight Molded EVA Foam <b>Brand: CA Sports Product Code: CG-P</b>	06 Nos		
05	<b>Thigh Pad</b> Unique Molded Bubble Thigh pad EVA with Elastic Velcro Strapping <b>Brand: CA Sports Product Code: P-Gold</b>	06 Nos		
06	<b>Wicket Keeper Pads</b> Made of EVA Foam <b>Brand: CA Sports</b> <b>Product Code: Gold or Equivalent</b>	06 Pairs		
07	<b>Batting/Leg Pads</b> Traditional Hard Wearing Leg Guard Ambidextrous for use of both LH and RH batsmen <b>Brand: CA Sports</b> <b>Product Code: Somo</b>	06 Pairs		
08	<b>Batting Gloves</b> Made of Original Pittards Leather <b>Brand: CA Sports</b> <b>Product Code: Somo</b> <b>OR</b> <b>Equivalent</b>	06 Pairs		
09	<b>Keeping Gloves</b> Made of Premium Quality Cowhide Leather <b>Brand: CA Sports</b> <b>Product Code: CA Plus</b>	06 Pairs		
10	<b>Inner Gloves CA OR Equivalent 100% cotton</b>	20 Pairs		
11	<b>Helmet</b> BSI Approved Certification #500656 Ultra Light Weight <b>Brand: CA Sports</b> <b>Product Code: CA Plus</b>	06 Nos		
12	<b>Abdominal Guard</b> Made of Special Alkathene	20 Nos		



	<b>Brand: CA Sports</b> <b>Product Code: Abd 001</b> <b>OR Equivalent</b>			
13	<b>Wicket Set</b> Made of Becane wood <b>Brand: CA Sports</b> <b>Product Code: Wkt Set</b>	<b>03 Pairs</b>		
14	<b>Badminton + Volley Ball + Throw Ball (Combine)</b> <b>Moveable Polls</b> <b>Good Quality OR Equivalent</b>	<b>01 Set</b>		
15	<b>Badminton Shuttle</b> <b>Cock</b>	<b>Feather</b> <b>Yonex OR Equivalent</b>	<b>15 Dozen</b>	
		<b>Nylon</b> 1/2 Doz. 6pcs (1 tube) <b>Brand: Keyluck</b> <b>Product Code: Nylon</b>	<b>05 Packet</b>	

16	<b>Badminton Racket set</b> Original Carbonex range 19~24 ibs and G4 ~10.5kg High modulus carbon graphite shaft nd: Yonex <b>Product Code: Carbonex 25 sp Japan</b>	<b>10 Pairs</b>		
17	<b>Table Tennis Table</b> Top Thickness: 3/16" Synthetic Laminate Top Rail/Rim: 1 1/2" Steel Rail Legs: 1" Round Steel Weight: 140lbs <b>Brand: Butterfly</b> <b>Product Code: TT001</b>	<b>01 Set</b>		
18	<b>Table Tennis Balls</b> Double Circle (40mm) Ball (06 Ball Box) <b>Brand: CA Sports</b> <b>Product Code: SKU: 5568</b>	<b>05 Packet</b>		
19	<b>Volleyball Balls</b> Material: Artificial   PU Foamy   PVC   DULL Synthetic Leather Structure: 2 Polyester linings with self-cure latex glue Bladder: 60/65 grams Latex Size & Weight: Official Size # 4   260-290 grams <b>Federation Approved OR Equivalent</b>	<b>10 Nos</b>		
20	<b>Throw ball Balls</b> <b>Federation Approved OR Equivalent</b>	<b>10 Nos</b>		
21	<b>Basket Ball Balls</b> <b>Federation Approved OR Equivalent</b>	<b>10 Nos</b>		
<b>Grand total</b>				

