

# **SINDH MADRESSATUL ISLAM (SMI) UNIVERSITY**



**TENDER-2016**

**TENDER DOCUMENTS FOR  
RENOVATION WORK OF FACULTY ROOM OFFICE AT MAIN  
BUILDING OF SMI UNIVERSITY KARACHI**

Name of Department	Planning & Development
Name of procuring agency	SINDH MADREESATUL ISLAM UNIVERSITY Aiwan-e-Tijarat Road, Shakra-e-Liaquat, Karachi- 74000, Pakistan Tel : 021-99217501-02-03 Fax : 021-99217504 Website: <a href="http://www.smiu.edu.pk">www.smiu.edu.pk</a>

# SINDH MADRESSATUL ISLAM UNIVERSITY

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NO. SMIU/TEND-2016/005

## **TENDER NOTICE**

Sealed tenders on item rate basis are invited from the Interested parties/contractors/firms meeting with relevant criteria registered with sindh board of revenue Income Tax/Sales Tax directorate as the case may be (as required under SPPRA Rules) possessing experience of the same type of the works/projects. The tender shall be based on single stage – one envelope procedure in accordance with section 46(1) of SPPRA-2010(Amended 2013).

S. #	Description	Tender Fees	Time Limit for supply of items
1	RENOVATION WORK OF FACULTY ROOM OFFICE AT MAIN BUILDING OF SMI UNIVERSITY KARACHI	Rs.1000/-	30 days

### **Terms & conditions:**

1. Tender documents can be obtained from the office *Directorate of Planning & Development* of the Sindh Madressatul Islam University, Karachi with a Pay Order / Demand Draft of the Tender Fee amounting to **Rs.1000/=Each** which is non refundable in favor of *Sindh Madressatul Islam University* on any working day during office hours from **13<sup>th</sup> April 2016 to 27<sup>th</sup> April 2016** and can be download from SPPRA website: [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and SMI University website: [www.smiu.edu.pk](http://www.smiu.edu.pk)
2. The filled, sealed Tenders will be received back on **28-04-2016 by 14:00** hours and will be opened on same days at **15:00 hours** before all interested contractors/firms or their authorized agents who intend to be present.
3. The earnest money at the rate of **2%** on bid amount in the shape of Pay order/demand draft in the name of *Sindh Madressatul Islam University* from any scheduled bank should be attached with the tenders.
4. Incomplete / Conditional tenders will not be entertained.
5. Eligibility criteria as per SPPRA-Rules.
6. Bids must be offered on the prescribed tender form issued by *Sindh Madressatul Islam University*. However additional sheets may be attached, if required.
7. The Competent authority may reject any or all bids subject to the relevant provisions in *Sindh SPPRA Rules-2010*.
8. In case any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time and venue

**Executive Engineer**

## TENDER DOCUMENTS

### **RENOVATION WORK OF FACULTY ROOM OFFICE AT MAIN BUILDING OF SMI UNIVERSITY KARACHI**

**Dated: 13<sup>th</sup> April, 2016**

**Sealed tenders will be opened on 28<sup>th</sup> April, 2016 at 3:00 pm:**

1. Sealed Tenders are to be submitted in duplicate by reputed vendors registered with Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender documents.
2. The tender documents can be obtained from the office of the **Director of planning & Development Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 1000/=** in the form Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** by submitting an application on company's letterhead along with tender fee and complete profile of firm from **13<sup>th</sup> April 2016 to 27<sup>th</sup> April 2016**.
3. The tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **office SMIU, Karachi, on 28<sup>th</sup> April 2016 up to 2:00 PM, which shall be opened on the same day at 3:00 PM in presence of the tender procurement committee and bidders or their representatives**. In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25" of said Rules.
5. Tender shall be purchased and submitted as per specification mentioned in the Tender documents.

**Executive Engineer**

## The standard forms of bidding documents

### TERMS AND CONDITIONS FOR THE ELIGIBILITY

#### RENOVATION WORK OF FACULTY ROOM OFFICE AT MAIN BUILDING OF SMI UNIVERSITY KARACHI

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 Documentary evidence of works executed/work in-progress and certificate of satisfactory completion of works in Govt. Department or any organization.
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificate), Sind Revenue Board and copy of CNIC of the contractor.
- 5 Affidavit to the effect that Contractor/Supplier is not black listed.
- 6 The Construction/Execution should be made in the shortest possible time as per requirement of the University.
- 7 An agreement shall be made on stamp paper between the contractor/supplier and **Sindh Madressatul Islam (SMI) University, Karachi** for execution of work and other terms & conditions in addition to the tender documents.
- 8 Advance payment will not be allowed.
- 9 Payment shall be made by cross cheque upon submission of bill in duplicate and on verification of the quality & satisfactory report of the **Engineer-in-Charge**.
- 10 The Contractor shall be bound to rectify the defect of the all executed items **up to 06 months** from the date of payment of final bill failing which the earnest money shall become liable to be forfeited.
- 11 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 12 The University may reject any or all bids subject to the relevant provisions in **SPPRA Rules 2010**.
- 13 **Performance Security will be submitted by the Contractor at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from running bills. The amount will be released after 06 months (Defect liability period), on the issuance of defect liability certificate by Planning & Development Department. However the performance security shall be governed in accordance with the Rule No. 39 of SPPRA-2010**
- 14 All kind of Construction firms are eligible to apply having prior work experience of similar nature of job.

- 15 **Bid security shall be governed under Rule No. 37 of SPPRA-2010.**
- 16 Bids must be offered on the prescribed tender form issued by **Executive Engineer (Civil) Sindh Madressatul Islam University Karachi.**
- 17 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule.
- 18 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate.
- 19 No compensation shall be allowed for any delay in execution of the work.
- 20 All work shall be executed under the control & directions of **Executive Engineer of Sindh Madressatul Islam University Karachi.**
- 21 Income tax will be deducted at the source.
22. Work Schedule will be submitted before execution of work and shall be strictly followed.
23. In the event of failure of work or un-satisfactory performance *SMI University* shall have the right to terminate the contract and forfeit the retention money, performance security and any amount due against the work done and work may be awarded to any other source/agency at your risk and cost.
24. Interested parties can visit site before bidding process at SMI University, Karachi and can contact with Asst. Executive Engineer Civil for further detail & query in this regard (if any).

**Executive Engineer**

## BILL OF QUANTITIES (CIVIL WORK)

	DESCRIPTION	UNIT.	QTY.	Unit Rate (Rs.)	TOTAL AMOUNT (Rs.)
( i )	( ii )	( iii )	( iv )	( v )	( vi )
1	Providing & fixing of gypsum Flase ceiling 2' x 2' at Faculty room of SMIU main building as per drawing and as per direction of site engineer.	Sft	384		
2	Providing & fixing Imported wall paper of approved quality and color and as per direction of Architect/Engineer	sft	1200		
3	Providing & fixing of book shelves size 6'x 4'x 14" depth made of laminated (LASSANI) board or approved equivalent. All the work to be carried out as per drawing and direction of site engineer	Sft	48		
4	Providing & fixing of doors size 8'x9' made of solid deodar wood, joinery. fixed in position including chowkat, hold fast. hinges, brass tower bolt, brass handle, with hooks etc. Deodar paneled and glazed panel 1-3 x 4 inch thick, polish, complete in all respect as per drawing, design and instruction of engineer incharge	Nos	2		
5	Providing and supplying two-seater sofa set of approved quality with (Master molty foam or approved equivalent) as per drawing and instructions of engineer in charge	Nos	8		
6	Providing and supplying Front Table with glass top (3'x2') and shesham wooden frame as per drawing and instructions of engineer in charge	Nos	8		
	<b>TOTAL Rs.</b>				

Rupees in words ( \_\_\_\_\_ )

## BILL OF QUANTITY (ELCTRICAL WORK)

S.#	DESCRIPTION OF WORKS	QTY	UNIT	RATE	AMOUNT
<b>A</b>	<b><u>ELECTRICAL WIRING AND LIGHTING WORKS.</u></b>				
	<b><u>WIRING &amp; ELECTRICAL ACCESSORIES:</u></b>				
1	<b>A)</b> Providing and laying Multi pin plug Clipsal Australia or Equivalent, and wiring 2×7/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cables or Equivalent, appropriate size of good quality PVC Pipe/Channel duct Adamjee or equivalent, surface/concealed in ceiling, wall and floors complete all respect, from Multi pin plug points to Distribution Board with all general Electrification works. As approved by engineer.	04	Nos.		
2	<b>B)</b> Same as item <b>A</b> wiring 2×7/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cable or approved equivalent from switch Boards to Main DB. As approved by engineer.	03	Nos.		
3	<b>C)</b> Same as item <b>A</b> but wiring 2×0.29 plus 1×1.5sqmm S/C PVC std insulated wire Pakistan cable or approved equivalent from fans/light point and point to point to switch Board. Approved by engineer	08	Nos.		
4	<b>D)</b> 6 Gang Switch Plates Clipsal Australia or Equivalent with box. As approved by engineer.	02	Nos.		
5	<b><u>WALL/FALSE CEILING DOWN LIGHTS FITTING:</u></b> Providing & fixing of false ceiling down lights, 5” Philips or approved equivalent, with energy saver (Day cool/ warm lights) 24w Philips or approved equivalent, complete all respect with above mention wiring work. As approved by engineer.	12	Nos.		
6	<b><u>AIR CONDITIONING SPLIT A.C 2 TON:</u></b> Providing and installation of split AC 2 ton 220V AC, Kenwood or Approved equivalent, Energy saving, providing installation refrigerant copper pipe (USA), rubber insulation wrapping with aluminum tape for split A/C unit including Gas charging if required, inner & outer unit cabling/wiring 2X7/0.036 plus 1.5mm s/c Pakistan cable or equivalent with outlet sheet and pvc box, Split A.C outer unit angle iron breakets with	01	Nos.		

	color (2''x2''x1.5mm) Complete all respect necessary items for ready to operate. As approved by Engineering-in-charge.				
7	<b>CEILING FAN 56'';</b> Providing and installation of Ceiling fan 56'', 220V, Royal Deluxe fan or equivalent, copper winding, complete all respect including fixing work for ready to operate. As approved by Engineer.	02	Nos.		
<b>Grand Total</b>					

Rupees in words ( \_\_\_\_\_ )

**Name of bidder:** \_\_\_\_\_

**Signature & Seal of the Bidder:** \_\_\_\_\_

CHAIRMAN TENDER COMMITTEE  
SINDH MADRESSATUL ISLAM UNIVERSITY  
KARACHI.



FORM OF BID

(LETTER OF OFFER)

Bid Reference No.SMIU/DPD&S-TEND-2016/005

Name of Work:

To:

The Executive Engineer  
SMI University  
Karachi

Sir,

1. Having examined the Bidding Documents including Bidding Data, Terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any& Schedule of Prices for the execution of the above-named work, we, the undersigned, being a company doing business under address and name of \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only) or such other sum as may be ascertained in accordance with the said documents.
2. We understand that all the schedules attached hereto are part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of Rs. \_\_\_\_\_/(Rupees \_\_\_\_\_) drawn in favor of Sindh Madressatul Islam University and valid for a period of (90) days of the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence and complete the works comprised in the contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of 90 days from the date fixed for tender opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

7. We undertake, if our bid is accepted to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 16

Signature \_\_\_\_\_

In the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

\_\_\_\_\_

(Name of Bidder in Block Capitals)

(Seal)

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_