

SINDH MADRESSATUL ISLAM (SMI) UNIVERSITY



TENDER-2016

TENDER DOCUMENTS FOR

**RENOVATION WORK OF OFFICE FOR PH.D SCHOLARS OF COMPUTER SCIENCE DEPARTMENT,
TALPUR HOUSE BUILDING, AT SMI UNIVERSITY, KARACHI**

Name of Department	Planning & Development
Name of procuring agency	SINDH MADREESATUL ISLAM UNIVERSITY Aiwan-e-Tijarat Road, Shakra-e-Liaquat, Karachi- 74000, Pakistan Tel : 021-99217501-02-03 Fax : 021-99217504 Website: www.smiu.edu.pk

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NO. SMIU/TEND-2016/006

TENDER NOTICE

Sealed tenders on item rate basis are invited from the Interested parties/contractors/firms meeting with relevant criteria registered with sindh board of revenue Income Tax/Sales Tax directorate as the case may be (as required under SPPRA Rules) possessing experience of the same type of the works/projects. The tender shall be based on single stage – one envelope procedure in accordance with section 46(1) of SPPRA-2010(Amended 2013).

S. #	Description	Tender Fees	Time Limit for supply of items
1	RENOVATION WORK OF OOFFICE FOR Ph.D SCHOLARS OF COMPUTER SCIENCE DEPARTMENT, TALPUR HOUSE BUILDING, AT SMI UNIVERSITY, KARACHI	Rs.1000/-	30 days
	SUPPLY OF UNIFORMS FOR SECURITY STAFF, TEHNICIANS, DRIVER, PEONS AND JANITORIAL STAFF OF SMI UNIVERSIRTY	Rs.1000/-	30 days

Terms & conditions:

1. Tender documents can be obtained from the office *Directorate of Planning & Development* of the Sindh Madressatul Islam University, Karachi with a Pay Order / Demand Draft of the Tender Fee amounting to **Rs.1000/=Each** which is non refundable in favor of *Sindh Madressatul Islam University* on any working day during office hours from **3rd May 2016 to 18th May 2016** and can be download from SPPRA website: www.pprasindh.gov.pk and SMI University website: www.smiu.edu.pk
2. The filled, sealed Tenders will be received back on **19-05-2016 by 14:00** hours and will be opened on same days at **15:00 hours** before all interested contractors/firms or their authorized agents who intend to be present.
3. The earnest money at the rate of **2%** on bid amount in the shape of Pay order/demand draft in the name of *Sindh Madressatul Islam University* from any scheduled bank should be attached with the tenders.
4. Incomplete / Conditional tenders will not be entertained.
5. Eligibility criteria as per SPPRA-Rules.
6. Bids must be offered on the prescribed tender form issued by *Sindh Madressatul Islam University*. However additional sheets may be attached, if required.
7. The Competent authority may reject any or all bids subject to the relevant provisions in *Sindh SPPRA Rules-2010*.
8. In case any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time and venue

Executive Engineer

TENDER DOCUMENTS

RENOVATION WORK OF OFFICE FOR Ph.D SCHOLARS OF COMPUTER SCIENCE DEPARTMENT, TALPUR HOUSE BUILDING, AT SMI UNIVERSITY, KARACHI

Dated: 3rd May, 2016

Sealed tenders will be opened on 19th May, 2016 at 3:00 pm:

1. Sealed Tenders are to be submitted by reputed vendors registered with Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender documents.
2. The tender documents can be obtained from the office of the **Director of planning & Development Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 1000/=** in the form Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** by submitting an application on company's letterhead along with tender fee and complete profile of firm from **3rd May 2016 to 18th May 2016**.
3. The tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **office SMIU, Karachi, on 19th 2016 up to 2:00 PM, which shall be opened on the same day at 3:00 PM in presence of the tender procurement committee and bidders or their representatives**. In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25" of said Rules.
5. Tender shall be purchased and submitted as per specification mentioned in the Tender documents.

Executive Engineer

The standard forms of bidding documents

TERMS AND CONDITIONS FOR THE ELIGIBILITY

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 Documentary evidence of works executed/work in-progress and certificate of satisfactory completion of works in Govt. Department or any organization.
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificate), Sind Revenue Board and copy of CNIC of the contractor.
- 5 Affidavit to the effect that Contractor/Supplier is not black listed.
- 6 The Construction/Execution should be made in the shortest possible time as per requirement of the University.
- 7 An agreement shall be made on stamp paper between the contractor/supplier and **Sindh Madressatul Islam (SMI) University, Karachi** for execution of work and other terms & conditions in addition to the tender documents.
- 8 Advance payment will not be allowed.
- 9 Payment shall be made by cross cheque upon submission of bill in duplicate and on verification of the quality & satisfactory report of the **Engineer-in-Charge**.
- 10 The Contractor shall be bound to rectify the defect of the all executed items **up to 06 months** from the date of payment of final bill failing which the earnest money shall become liable to be forfeited.
- 11 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 12 The University may reject any or all bids subject to the relevant provisions in **SPPRA Rules 2010**.
- 13 **Performance Security will be submitted by the Contractor at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from running bills. The amount will be released after 06 months (Defect liability period), on the issuance of defect liability certificate by Planning & Development Department. However the performance security shall be governed in accordance with the Rule No. 39 of SPPRA-2010**
- 14 All kind of Construction firms are eligible to apply having prior work experience of similar nature of job.

- 15 **Bid security shall be governed under Rule No. 37 of SPPRA-2010.**
- 16 Bids must be offered on the prescribed tender form issued by **Executive Engineer (Civil) Sindh Madressatul Islam University Karachi.**
- 17 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule.
- 18 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate.
- 19 No compensation shall be allowed for any delay in execution of the work.
- 20 All work shall be executed under the control & directions of **Executive Engineer of Sindh Madressatul Islam University Karachi.**
- 21 Income tax will be deducted at the source.
22. Work Schedule will be submitted before execution of work and shall be strictly followed.
23. In the event of failure of work or un-satisfactory performance *SMI University* shall have the right to terminate the contract and forfeit the retention money, performance security and any amount due against the work done and work may be awarded to any other source/agency at your risk and cost.
24. Interested parties can visit site before bidding process at SMI University, Karachi and can contact with Asst. Executive Engineer Civil for further detail & query in this regard (if any).

Executive Engineer

BILL OF QUANTITIES (CIVIL WORK)

S. No.	Item/Description	Quantity	Unit	Rate	Amount
1	Flooring: Providing and laying porcelain full body tiles Size 16"x16", approved shade of Shabir/Master or approved equivalent including setting of tiles, complete in all respect as per direction of Engineer-in-charge.	127	Sft		
2	Skirting: Providing and laying Porcelain tile skirting size 16"x4", shade as approved of Shabir/Master or approved equivalent.	26.25	Rft		
3	False Ceiling: Providing & fixing of Mineral Fiber acoustic False ceiling 2'x2' in size with CKM adjustable suspension system, imported aluminium rails/channels powder coated and approved hangers for suspension, including all hardware and accessories, with approved grooves, cutting out openings for all light fixtures, complete in all respects.	127	Sft		
4	Paints:				
	a). Providing and applying 3-coats of distemper paints of ICI/Nelson/Berger/Supercoat or Equivalent on walls as per directions of Engineer-in-charge.	519	Sft		
	b). Providing and applying 3-coats of enamel paints on doors and windows ICI/Nelson/Berger/Supercoat or Equivalent as per directions of Engineer-in-Charge.	188.8	Sft		
5	Computer Table: Providing and supplying office tables Size 3'-0"x2'-0"x2'-6" as mentioned in drawings, complete in all respects.	4	Nos.		
6	Chairs: Providing and supplying low back revolving chairs with arms and master foam or approved equivalent as shown in drawings.	4	Nos.		

7	Wooden Top: Providing and fixing 3/4" thick wooden top of MDF Laminated Lasani (Al Noor or Equivalent) liping on all exposed edges/visible surfaces, polish etc. complete in all respect.	31	Sft		
8	Blinds: Providing and installing roller blinds of approved color, design, etc. complete in all respect.	75	Sft		
9	Glass: Providing and fixing 5mm thick Vision glass in existing doors, complete in all respect.	19	Sft		
10	Office Cabinets: Providing and making of cabinets using 3/4" thick laminated MDF Lasani (Al Noor or equivalent) with solid wood beach liping on all exposed edges/visible surfaces, commercial ply on back side finally applying combination of different shade polish to all wooden surface, locks, hinges, handles, magnet catcher, etc. complete in all respect as per drawings.	20	Sft		

Rupees in words (_____)

BILL OF QUANTITY (ELCTRICAL WORK)

S.No.	Description of Work	QTY	UNIT	RATE	AMOUNT
1	Multi Pin Plug A) Providing and laying Multi pin plug Clipsal Australia or Equivalent, and wiring 2×7/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cables or Equivalent, appropriate size of good quality PVC Pipe/Channel duct Adamjee or equivalent, surface/concealed in ceiling, wall and floors complete all respect, from Multi pin plug points to Distribution Board with all general Electrification works. As approved by engineer.	10	Nos.	1,550	15500
2	B) Same as item A but wiring 2×3/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cable or Equivalent, from fans/lights, and bell point to switch Boards. As approved by engineer.	6	Nos.	1250	7500
3	C) Same as item A but wiring 2×7/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cable or approved equivalent from switch Boards to Main DB. As approved by engineer.	2	Nos.	1,550	3100
4	D) 6 Gang Switch Plates Clipsal Australia or Equivalent with box. As approved by engineer	2	Nos.	650	1300
5	WALL/FALSE CEILING DOWN LIGHTS FITTING: Providing & fixing of false ceiling down lights, 5" Philips or approved equivalent, with energy saver (Day cool/ warm lights) 24w Philips or approved equivalent, complete all respect with above mention wiring work. As approved by engineer	8	Nos.	1,350	10800
6	CEILING FAN 56"; Providing and installation of Ceiling fan 56", 220V, With fan Dimmer switch Royal Deluxe fan or equivalent, copper winding, complete all respect including fixing work for ready to operate. As approved by Engineer.	2	Nos.	4,500	9,000

7	AIR CONDITIONING SPLIT A.Cs 1 TON: Providing and installation of split ACs 1 ton 220V AC, Kenwood or Approved equivalent, Energy saving, providing installation refrigerant copper pipe (USA), rubber insulation wrapping with aluminum tape for split A/C unit including Gas charging if required, inner & outer unit cabling/wiring 2X7/0.036 plus 1.5mm s/c Pakistan cable or equivalent with outlet sheet and pvc box, Split A.C outer unit angle iron breakets with color (2''x2''x1.5mm) Complete all respect necessary items for ready to operate.	2	Nos.	45000	90000
8	Providing & Installing refrigerant Copper pipe (USA),with rubber insullation wrapping with tape wrapping for split A.Cs Unit With all respect. As approved by engineer.	30	R.ft	310	9300
9	Providing & laying wiring for split A.Cs 2x7/0.36 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cables or Equivalent, appropriate size of good quality PVC Pipe/Channel duct Adamjee or equivalent, surface/concealed in ceiling, wall and floors complete all respect,	10	R.Mtr	252	2520

Rupees in words (_____)

Name of bidder: _____

Signature & Seal of the Bidder: _____

CHAIRMAN TENDER COMMITTEE
SINDH MADRESSATUL ISLAM UNIVERSITY
KARACHI

FORM OF BID

(LETTER OF OFFER)

Bid Reference No.SMIU/DPD&S-TEND-2016/006

Name of Work:

To:

The Executive Engineer
SMI University
Karachi

Sir,

1. Having examined the Bidding Documents including Bidding Data, Terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any& Schedule of Prices for the execution of the above-named work, we, the undersigned, being a company doing business under address and name of _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs_____/-(Rupees_____ Only) or such other sum as may be ascertained in accordance with the said documents.
2. We understand that all the schedules attached hereto are part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of Rs. _____/(Rupees _____) drawn in favor of Sindh Madressatul Islam University and valid for a period of (90) days of the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence and complete the works comprised in the contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of 90 days from the date fixed for tender opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our bid is accepted to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.

8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this _____ day of _____, 20 16

Signature _____

In the capacity of _____ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Address _____

Witness:

(Signature) _____

Name: _____

Address: _____
