

SINDH MADRESSATUL ISLAM (SMI) UNIVERSITY



TENDER-2016/007

**TENDER DOCUMENTS FOR
RENOVATION AND UP GRADATION OF JUNAGADH VIDEO
CONFERENCE HALL AT MAIN BUILDING
OF SMI-UNIVERSITY, KARACHI.**

Name of Department	Planning & Development
Name of procuring agency	SINDH MADREESATUL ISLAM UNIVERSITY Aiwan-e-Tijarat Road, Shakra-e-Liaquat, Karachi- 74000, Pakistan Tel : 021-99217501-02-03 Fax : 021-99217504 Website: www.smiu.edu.pk



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NO. SMIU/DPD&S-TEND-2016/007

NOTICE INVITING TENDER

Sealed tenders on item rate basis are invited on prescribed form from the interested parties/contractors/firms, registered with Sindh Board of Revenue/Income Tax (as the case may be) possessing requisite experience of the same type of the works/projects. The tenders shall be based on the single stage – one envelope procedure under Rules No 46 (1) of SPPRA-Rules 2010 (Amended-2013).

S.No	Name of Work	Bid Security	Estimated Cost	Tender Fee	Time for completion
1.	Renovation and up gradation of Junagadh Video Conference Hall of SMI-University, Karachi.	2% of bid price	Within Rs. 1-Million	Rs.1000/-	45-Days

Terms & conditions:

- Tender documents can be obtained against the written request from the office of **Directorate of Planning & Development** of the Sindh Madressatul Islam University, Karachi with a Pay Order / Demand Draft as Tender Fee mentioned above (non-refundable) in favor of **Sindh Madressatul Islam University** on any working day during office hours from **16th May, 2016 to 31st May, 2016** and can be download from SPPRA website: www.pprasindh.gov.pk and SMI University website: www.smiu.edu.pk
- The filled Sealed Tenders will be received back on **1st June, 2016 by 14:00** hours and will be opened on same day at **15:00 hours** in the office of Directorate of Planning and Development at SMIU, before procurement committee/ bid evaluation committee and participating contractors/firms or their authorized agents who intend to be present.
- Bid Validity Period 90 days
- The earnest money at the rate of **2%** on bid amount in the shape of Pay order/demand draft in the name of **Sindh Madressatul Islam University** from any scheduled bank should be attached with the bid.
- Eligibility conditions for intending participate shall be as per SPPRA Rules.
- Bids must be offered on the prescribed tender form issued by **Sindh Madressatul Islam University**. However additional sheets may be attached, if required.
- Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of **SPPR, Rules-2010**.
- In case any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the Tender shall be submitted/opened on the next working day at the same time and venue.

Executive Engineer (Civil)

The standard forms of bidding documents

TERMS AND CONDITIONS FOR THE ELIGIBILITY

Renovation and Up gradation of Junagadh Video Conference Hall at Main Building
SMI-University, Karachi.

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 Documentary evidence of works executed/work in-progress and certificate of satisfactory completion of works in Govt. Department or any organization.
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificate), Sind Revenue Board and copy of CNIC of the contractor.
- 5 Affidavit to the effect that Contractor/Supplier is not black listed.
- 6 Incomplete or partially filled Documents will not be entertained.
- 7 The Construction/Execution should be made in the shortest possible time as per requirement of the University.
- 8 An agreement shall be made on stamp paper between the contractor and **Sindh Madressatul Islam (SMI) University, Karachi** for execution of work and other terms & conditions in addition to the tender documents.
- 9 Advance payment will not be allowed.
- 10 Payment shall be made by cross cheque upon submission of bill in duplicate and on verification of the quality & satisfactory report of the **Engineer-in-Charge**.
- 11 The Contractor shall be bound to rectify the defect of the all executed items **up to 06 months** from the date of payment of final bill failing which the earnest money shall become liable to be forfeited.
- 12 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 13 The University may reject any or all bids subject to the relevant provisions in **SPPRA Rules 2010**.
- 14 **Performance Security will be submitted by the Contractor at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from running bills. The amount will be released after 06 months (Defect liability period), on the issuance of defect liability certificate by Planning & Development Department. However the performance security shall be governed in accordance with the Rule No. 39 of SPPRA-2010**

- 15 All kind of Construction firms are eligible to apply having prior work experience of similar nature of job.
- 16 **Bid security shall be governed under Rule No. 37 of SPPRA-2010.**
- 17 Bids must be offered on the prescribed tender form issued by **Executive Engineer (Civil) Sindh Madressatul Islam University Karachi.**
- 18 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule.
- 19 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate.
- 20 No compensation shall be allowed for any delay in execution of the work.
- 21 All work shall be executed under the control & directions of **Executive Engineer of Sindh Madressatul Islam University Karachi.**
- 22 Income tax will be deducted at the source.
22. Work Schedule will be submitted before execution of work and shall be strictly followed.
23. In the event of failure of work or un-satisfactory performance *SMI University* shall have the right to terminate the contract and forfeit the retention money, performance security and any amount due against the work done and work may be awarded to any other source/agency at your risk and cost.
24. Interested parties can visit site before bidding process at SMI University, Karachi and can contact with Asst. Executive Engineer Civil for further detail & query in this regard (if any).

Executive Engineer

TENDER DOCUMENTS

Renovation and Up gradation of Junagadh Video Conference Hall at Main Building
SMI-University, Karachi.

Sealed tenders will be opened on 1st June, 2016 at 3:00 PM:

1. Sealed Tenders are to be submitted in duplicate by reputed firms/contractors registered with Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender documents.
2. The tender documents can be obtained from the office of the **Director of planning & Development Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 1,000/=** in the form Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** by submitting an application on company's letterhead along with tender fee and complete profile of firm from **16th May, 2016 to 31st May, 2016**.
3. The tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **office SMIU, Karachi, on 1st June, 2016 up to 2:00 PM, which shall be opened on the same day at 3:00 PM in presence of the tender procurement committee and bidders or their representatives**. In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25" of said Rules.
5. Tender shall be purchased and submitted as per specification mentioned in the Tender documents.

Executive Engineer

S.No	Description of Works	Quantity	Unit	Rate	Amount
A.	<u>CIVIL WORKS</u>				
1	Providing and laying 1:3:6 Solid block masonry set in 1:4 cement sand mortar including curing etc. complete in all respect as shown on the drawings.	349.86	Cft		
2	Fill and Backfill with selected material obtained from outside sources including Compaction, complete in all respect.	411.8	Cft		
3	Providing and laying 4"-thick 1:4:8 Lean Concrete, including curing, complete in all respect.	610.92	Sft		
4	Dismantling of Existing Masonry Wall for door openings including removal of debris from university permises.	76	Sft		
5	Providing and laying 3/4"-thick cement sand plaster in ratio 1:4, including curing, etc. complete in all respect.	88	Sft		
6	Supply and fixation of floor Carpet of approved quality and color including steps, complete in all respect.	1378	Sft		
7	Providing and fixing Wooden Stage using Peral/Kail wood including framing, 3-coats of enamel paint (ICI/Berger/Equivalent) as per drawings, complete in all respect.	66	Sft		
8	Providing and fixing Wooden Step using Peral/Kail wood including framing, 3-coats of enamel paint (ICI/Berger/Equivalent) as per drawings, complete in all respect.	4	Sft		
9	Providing and fixing wooden box for LED, as per drawings.	1	Nos.		
10	Providing and Making Table Desk using Lamination (Lasani wood or equivalent) including beach wood lipping with polish. Size 7'x2'x2-1/2" for 3-persons, complete as per drawings.	1	Nos.		
11	Providing and Making Table Desk using Lamination (Lasani wood or equivalent) including beach wood lipping with polish. Size 5'x2'x2-1/2" for 3-persons, complete as per drawings.	5	Nos.		
12	Providing and supplying high back revolving chairs with arms using Master Moltyfoam, complete as per drawing.	13	Nos.		
13	Removal of existing Wall Panelling/Sound proofing sheet for door opening including framing (4-0'x9'-6") and necessary repairs & making them good etc.	2	Jobs		
14	Removal & Re-fixing of Existing curtains with reduced size of (26'x10' to 26'x8'), including fixing of wooden patti, piping, etc. complete in all respect.	1	Job		
15	Providing and fixing Curtain of Approved Fabric including Piping/railing Fitting Etc. Complete in all respect.	260	Sft		

16	Providing & Fixing of Wall Panelling/Sound Proofing for Front/Stage wall as per drawing & design.	260	Sft		
17	Removal of Enamel Paint from existing doors and Applying Polishing including repairing and hardwares i.e tower bolt, L-drop, handle etc.				
	a). From One Side (4'-0"x9'-6")	2	Nos.		
	b). From Two Sides (4'-0"x9'-6")	4	Nos.		
18	Providing and supplying two-seater sofa set of approved quality with (Master moltyfoam or approved equivalent) as per drawings.	1	Nos.		
19	Providing and supplying front table (iron frame & glass top, size 3'-0"x2'-0"), as per drawings.	1	Nos.		
20	Providing and Applying 3-coats of distemper paints on walls including scraping of existing paint. (ICI/Berger/Nelson or Approved Equivalent)	260	Sft		
Sub Total					
B	<u>ELECTRICAL WORKS</u>				
	<u>WIRING & ELECTRICAL ACCESSORIES:</u>				
1	Dismantling existing wiring of multi pins socket and Providing, laying Multi pin plug Clipsal Australia or Equivalent, and wiring 2x7/0.029 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cables or Equivalent, appropriate size of good quality PVC Pipe (Gallco)/Channel duct Adamjee or equivalent, surface/concealed in Floor and ceiling/wall complete all respect, from Multi pin plug points to Distribution Board with all general Electrification works. As approved by engineer.	40	Nos.		
2	<u>SHIFTING OF SPLIT A.Cs UNITS;</u> Dismantling and re-fixing of Split A.Cs with copper pipe, proper joints and complete proper insulation, including drainage piping, and Electrical power and control wiring work. Check and fill gas if required, complete all respect for ready to operate.	1	Job		
Sub Total					
Grand Total					

FORM OF BID
(LETTER OF OFFER)

Bid Reference No. SMIU/DPD&S-TEND-2016/007_

Name of Work:

To:

The Executive Engineer
SMI University
Karachi

Sir,

1. Having examined the Bidding Documents including Bidding Data, Terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any & Schedule of Prices for the execution of the above-named work, we, the undersigned, being a company doing business under address and name of _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs. _____/- (Rupees _____ Only) or such other sum as may be ascertained in accordance with the said documents.
2. We understand that all the schedules attached hereto are part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of Rs. _____/- (Rupees _____) drawn in favor of Sindh Madressatul Islam University and valid for a period of (90) days of the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence and complete the works comprised in the contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of 90 days from the date fixed for tender opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our bid is accepted to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.

9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this _____ day of _____, 20 16

Signature _____

In the capacity of _____ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Address _____

Witness:

(Signature) _____

Name: _____

Address: _____
