

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in (ITB).

[Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italic mentioned for the relevant ITB Clauses.]

Introduction	
ITB 1.1	Name of Procuring Agency of Government of Sindh/SMIU Karachi.
ITB 1.1	Loan or credit or project allocation number. Loan or credit or project allocation amount. (when applicable)
ITB 1.1	Name of Project: <u>PROCUREMENT OF BRANDED COMPUTERS (Core i7), PRINTERS AND SCANNERS</u>
ITB 1.1	Name of Contract: (Providing & Fixing of Equipmetns) [For a Project requiring similar but separate items of equipment specified in the Schedule of Requirements, bids may be invited under alternative contract options, and the Bidder should be allowed, at its option, to bid for individual contracts or for a group of similar contracts (package). The basis for bid evaluation and contract award, by item or package, shall be specified herein.]
ITB 4.1	Name of Procuring Agency: Executive Engineer (Planning & Development department) SMIU, Karachi.
ITB 6.1	Procuring Agency's address, telephone, telex, and facsimile numbers. SINDH MADRESSATUL ISLAM UNIVERSITY Ph#+92-21-9217501-02-03
ITB 8.1	Language of the Bid English

Bid Price and Currency	
ITB 11.2	The price quoted shall be: (Pak Rupees inclusive of all Taxes) [Specify whether price of incidental services, must be quoted in addition to delivered duty paid (DDP) price.] [The related provisions shall be reflected accordingly in SCC and Price Schedules.]
ITB 11.5	The price shall be fixed,

Preparation and Submission of Bids	
ITB 13.3 (d)	<p>Qualification requirements. (As per SPPRA Rules)</p> <p>[Specify, for example, requirement for a minimum level of experience in manufacturing a similar type of goods for which the Invitation for Bids is issued. The following requirement may also be specified: "If an Agent submits bids on behalf of more than one Manufacturer, unless each such bid is accompanied by a separate Bid Form for each bid, and a bid security, when required, for each bid, and authorization from the respective Manufacturer, all such bids will be rejected as nonresponsive."]</p>
ITB 14.3 (b)	Spare Parts required for Not Required.
ITB 15.1	<p>Amount of Bid Security 2% of Bid Amount</p> <p>[For small value purchases, bid security is not essential and may be dispensed with. If so, reference to ITB Clause 15.1 should be retained followed by the words "not required." In all other cases, the amount may be expressed either as a fixed amount or as an amount not less than a specified percentage of the Bidder's bid price, preferably the former. Bid security shall normally be around two (2) percent and in no case shall exceed five (5) percent of the bid amount.]</p>
ITB 16.1	<p>Bid validity period. [90 Days]</p> <p>[The period should be sufficient to permit completion of the evaluation, review of the recommended selection by the Procuring agency (if so required), the obtainment of approvals, and notification of award. Normally, the validity should be ninety (90) days, or shorter for simple goods (e.g., materials). A realistic period should be specified in order to avoid the need for extension.]</p>
ITB 17.1	Number of copies. 01. No.
ITB 18.2 (a)	Address for bid submission. (Office of Directorate of Planning & Development , SMIU, Karachi
ITB 18.2 (b)	IFB title and number. NO. SMIU/TEND/I.T-2016/001
ITB 19.1	Deadline for bid submission (18-01-2016)
ITB 22.1	<p>Time, date, and place for bid opening. (19-01-2016 to 3.00.PM at Directorate of Planning & Development, SMI University, Karachi.</p> <p>[The date should be the same as for bid submission specified under ITB 19.1 above, and the time should also be the same as specified under ITB 19.1, or immediately thereafter.]</p>

Bid Evaluation	
ITB 25.3	<p>Criteria for bid evaluation. (Lowest evaluated Cost)</p> <p>[Select as appropriate from criteria listed in ITB Clause 25.3 (e.g., 25.3 (b) and (c), and in the reference under ITB 25.4 below. Retain only the evaluation method to apply and the relevant parameters corresponding to the retained criteria (e.g., 25.4 (b) (i) and (c) (ii)).]</p>
ITB 25.4 (a)	<p>One option only. (As per mutually agreed terms & conditions within time line given in N.I.T)</p> <p>Delivery schedule.</p> <p>Relevant parameters in accordance with option selected:</p>
ITB 25.4 (b)	

Option (i)	adjustment expressed as a percentage, (.5% per week) or
Option (ii)	adjustment expressed in an amount in the currency of bid evaluation, or
Option (iii)	adjustment expressed as a percentage
	[A rate of one-half (0.5) percent per week is a reasonable figure. The percentage of liquidated damages specified in SCC should be higher.]
ITB 25.4 (c) (ii)	Deviation in payment schedule. (Nil) Annual interest rate.
ITB 25.4 (d)	Cost of spare parts. (N/A) [Specify the applicable method—(i), (ii), or (iii)—and factors (e.g., number of years) and reference to the Appendix to the Technical Specifications, as required.]
ITB 25.4 (e)	Spare parts and after sales service facilities in the Procuring agency's country. (As per manufacturer policy/ Standard Policy) [Minimum service facilities and parts inventories or reference to the Technical Specifications.]
ITB 25.4 (f)	Operating and maintenance costs. (N/A) Factors for calculation of the life cycle cost: (i) number of years for life cycle [it is recommended that the life cycle period should not exceed the usual period before a planned major overhaul of the goods]; (ii) operating costs [e.g., fuel and/or other input, unit cost, and annual and total operational requirements]; (iii) maintenance costs [e.g., spare parts—without duplication of above Clause 25.4(d) requirements—and/or other inputs] ; and (iv) rate, as a percentage, to be used to discount all annual future costs calculated under (ii) and (iii) above to present value. or Reference to the methodology specified in the Technical Specifications or elsewhere in the bidding documents. [The contractual liquidated damages specified in the SCC shall be higher than the evaluation advantage.]
ITB 25.4 (g)	Performance and productivity of equipment. [Specify the applicable procedure and the adjustment factor (in the currency used for bid evaluation, as applicable), as required. The adjustment factor should apply to the norm that shall be used and that shall either be specified in the Technical specifications or shall be value committed in the responsive bid with the best guaranteed performance or productivity; the contractual liquidated damages specified in the SCC shall be higher than the evaluation advantage).]
ITB 25.4 (h)	Details on the evaluation method or reference to the Technical Specifications. (As per evaluation criteria)
ITB 25.4 Alternative	Specify the evaluation factors. (N/A) [The method shall be used only when a more elaborate quantification is either impractical or unjustified due to the small value of the procurement.]

Preparation and Submission of Bids	
ITB 13.3 (d)	Qualification requirements. “If an Agent submits bids on behalf of more than one Manufacturer, unless each such bid is accompanied by a separate Bid Form for each bid, and a bid security, when required, for each bid, and authorization from the respective Manufacturer, all such bids will be rejected as nonresponsive.”]
ITB 14.3 (b)	Spare Parts required for (number/of years of operation) (N/A)

Bid Evaluation	
Contract Award	
ITB 29.1	Percentage for quantity increase or decrease. (As per Site Requirement) [Optional clause to be used only where appropriate, normally should not exceed fifteen (15) percent.]