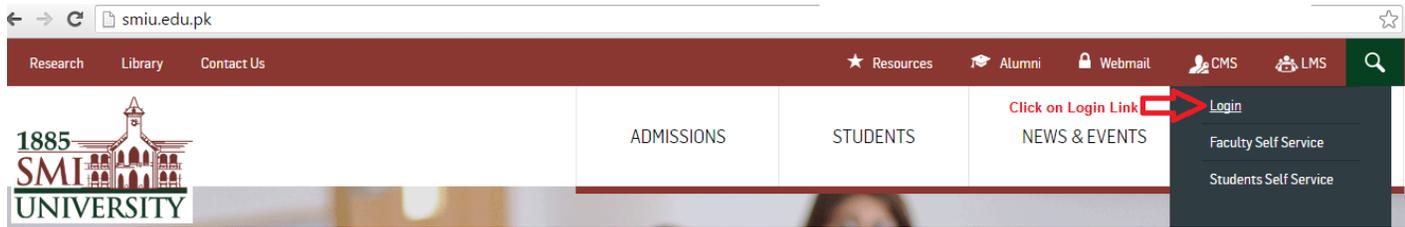
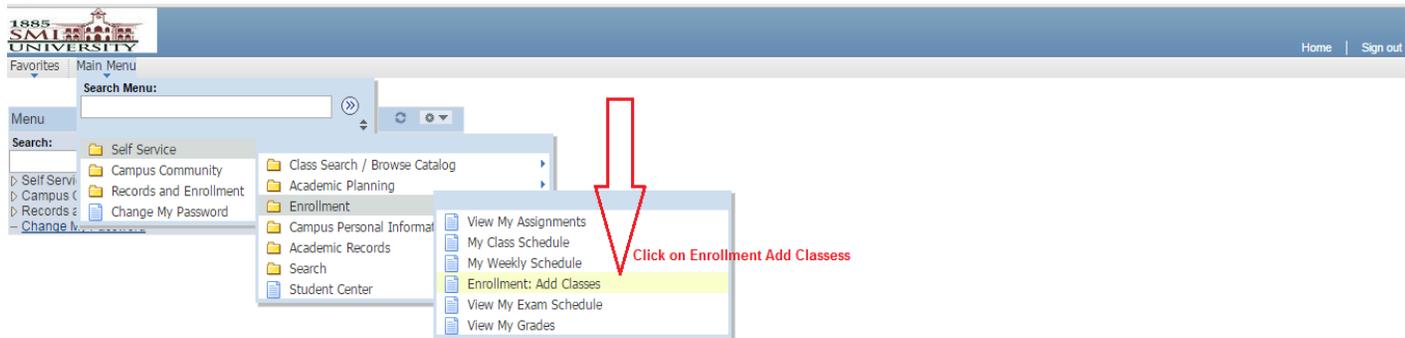


# Students Class Enrollment Steps for PeopleSoft CMS

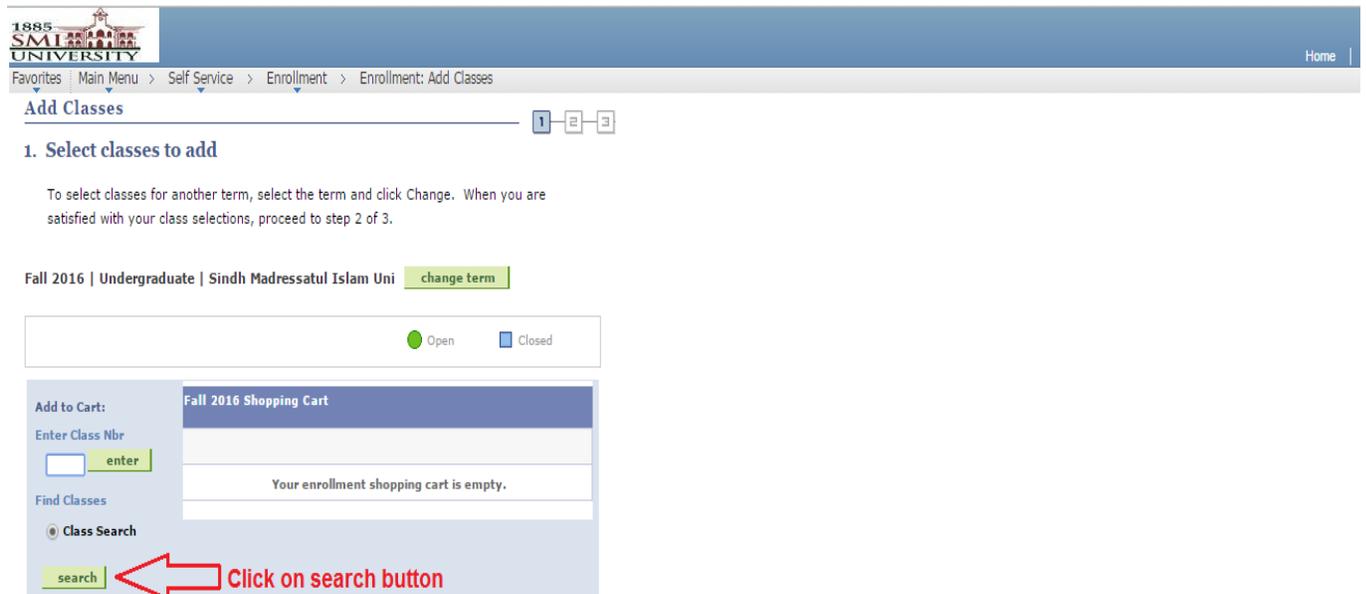
1. Click on login link and provide your credentials (Username and Password ) for accessing PeopleSoft CMS



2. For enrollment in particular class use the below navigation: Main Menu> Self Service>Enrollment>Enrollment: Add Classes



3. Click on search button to search your classes



4. Select course subject from dropdown list , Enter Catalog number then Click on search button

**Class Search**

MASOOD AHMED CHANNA

Search Plan Enroll My Academics

my class schedule add term information

**Add Classes**

**Enter Search Criteria**

**Search for Classes**

Sindh Madressatul Islam Uni | Fall 2016

Select at least 2 search criteria. Click Search to view your search results.

**Class Search**

Course Subject: Computer Science

Course Number: 104

Course Career: Undergraduate

Show Open Classes Only

Open Entry/Exit Classes Only

**Additional Search Criteria**

Return to Add Classes CLEAR SEARCH

For e.g. Accounting for ACC Computer Science for CSC Etc...

Enter Catalog number or Course number

Click on search button

5. To Select your Class Click on Select Class button

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My Class Schedule Shopping Cart

You are not registered for classes in this term. Your shopping cart is empty.

The following classes match your search criteria Course Subject: **Computer Science**, Course Number contains '104', Course Career: **Undergraduate**, Show Open Classes Only: **Yes**

Return to Add Classes NEW SEARCH MODIFY SEARCH

Open Closed

**CSC 104 - Object Oriented Programming**

View All Sections First 1 of 1 Last

Section CS2A-LEC(1029) Status  select class

Days & Times	Room	Instructor	Meeting Dates
Mo 9:00AM - 12:00PM	Room CR-001 TalpurHouse Grd Fl	Abdul Khan	09/06/2016 - 12/29/2016

Return to Add Classes NEW SEARCH MODIFY SEARCH

Search Plan Enroll My Academics

My Class Schedule Add Term Information

Click on Select Class Button

Note: Students are requested to please select your own class section.

## 6. After Selecting class you will get below screen

1885 SMU UNIVERSITY

Home | Sign out

Favorites | Main Menu > Self Service > Enrollment > Enrollment: Add Classes

my class schedule | add | term information

### Add Classes

1. Select classes to add - Enrollment Preferences

Fall 2016 | Undergraduate | Sindh Madressatul Islam Uni

#### CSC 104 - Object Oriented Programming

Class Preferences

CSC 104-CS2A Lecture  Open Grading SMU Grading Scheme

Session Regular Academic Session Units 3.00

Career Undergraduate Program Bachelor of Bus Administration

Enrollment Information

- This course is only for following program(s): 1) BS Computer Science with CSC103

CANCEL NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
CS2A	Lecture	Mo 9:00AM - 12:00PM	Room CR-001 TalpurHouse Grd FI	Abdul Khan	09/06/2016 - 12/29/2016

Search Plan Enroll My Academics

My Class Schedule Add Term Information

go to ...

## 7. After next button your shopping cart screen will appear Click on Proceed to step 2 of 3 button if you want to enroll yourself/herself in particular class

1885 SMU UNIVERSITY

Home | Sign out

Favorites | Main Menu > Self Service > Enrollment > Enrollment: Add Classes

### Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ CSC 104 has been added to your Shopping Cart.

Fall 2016 | Undergraduate | Sindh Madressatul Islam Uni

Open  Closed

Add to Cart:

Enter Class Nbr

Find Classes

Class Search

Fall 2016 Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
<input type="button" value="trash"/>	<a href="#">CSC 104- CS2A (1029)</a>	Mo 9:00AM - 12:00PM	Room CR-001 TalpurHouse Grd FI	A. Khan	3.00	<input checked="" type="radio"/>

## 8. Click on Finish Enrolling to Register/Enroll yourself in course

1885 SMU UNIVERSITY

Home | Sign out

Favorites | Main Menu > Self Service > Enrollment > Enrollment: Add Classes

go to ...

Search Plan Enroll My Academics

my class schedule add term information

### Add Classes

1 2 3

#### 2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Fall 2016 | Undergraduate | Sindh Madressatul Islam Uni

Open Closed

Class	Description	Days/Times	Room	Instructor	Units	Status
CSC 104-CS2A (1029)	Object Oriented Programming (Lecture)	Mo 9:00AM - 12:00PM	Room CR-001 TalpurHouse Grd Fl	A. Khan	3.00	●

CANCEL PREVIOUS FINISH ENROLLING

Click on Finish Enrolling Button

## 9. Successful Screen

1885 SMU UNIVERSITY

Home | Sign out

Favorites | Main Menu > Self Service > Enrollment > Enrollment: Add Classes

SMIU STUDENT go to ...

Search Plan Enroll My Academics

my class schedule add term information

### Add Classes

1 2 3

#### 3. View results

View the following status report for enrollment confirmations and errors:

Spring 2016 | Undergraduate | Sindh Madressatul Islam Uni

Success: enrolled Error: unable to add class

Class	Message	Status
ACC 101	Success: This class has been added to your schedule.	✓

MY CLASS SCHEDULE ADD ANOTHER CLASS

Search Plan Enroll My Academics

My Class Schedule Add Term Information

go to ...

This shows you are successfully enrolled in a class

If you want to add another class clicks on "ADD ANOTHER CLASS" button, and follow the same procedure